



**CALIFORNIA LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM (CLETS)
MISUSE INVESTIGATION REPORTING**

Calendar Year

Agency Name or Qualifying Sub-Unit of a Non-LE Agency

Date

Originating Agency Identifier (ORI) Number(s) – Attach Additional Paper if Necessary

Name of Person Completing Form

Name of Agency CLETS Coordinator (ACC)

E-Mail Address of Person Completing Form

E-Mail Address of Agency CLETS Coordinator (ACC)

Phone Number

Phone Number

1. Total number of investigations performed related to CLETS misuse:

2. Total number of misuse investigations with **NO** misuse found:

3. Total number of misuse investigations still pending:

4. Total number of **founded** misuse violations from investigations:

A. Total numbers for administrative actions taken on founded misuse violations¹:

Counsel

Reprimand

Training

Suspension

Resignation

Termination

Other²

No Action²

B. Total number of criminal complaints filed:

Infraction

Misdemeanor

Felony

C. Total number of convictions from criminal complaints:

Infraction

Misdemeanor

Felony

5. How many misuse investigations originated from the following:

A. Private Citizen Complaints

B. Internal Within Department

C. From Another Agency

D. Department of Justice

Regardless of whether your agency had any reported misuse, submit this form by February 1 of each year for the previous calendar year. Include the number of investigations performed related to CLETS misuse and include any disciplinary action taken, if applicable. The agency may need to contact their internal investigations department. For additional information please refer to the Department of Justice information bulletin 18-07-CJIS on the California Law Enforcement Web (CLEW).

¹Total number of actions taken may exceed total number of founded misuse violations.

²If any number other than 0 is entered in "Other" or "No Action" it is required that the agency attach documentation that supports the decision. Personal information within the documentation should be redacted or omitted.

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Attachment

Los Angeles Police Department Updated Report for 2018

In addition to the three investigations previously reported, the Los Angeles Police Department (LAPD) found an additional six instances in which LAPD personnel requested that the California Department of Justice conduct journal searches of the CLETS or Network Communications System (NECS) because misuse was suspected.

#	Date of LAPD Request	Reason for LAPD Request	Investigation Status	Actions Taken
1	1/30/18	Suspected Misuse	Pending	
2	2/12/18	Suspected Misuse	Pending	
3	2/12/18	Suspected Misuse	Pending	
4	5/23/18	Suspected Misuse	Pending	
5	5/25/18	Suspected Misuse	Closed - Sustained	Counseling
6	6/12/18	Suspected Misuse	Pending	

This brings the total number of investigations related to CLETS/NECS misuse in 2018 to nine, and the reporting form for 2018 has been updated accordingly.

There were two other requests in 2018 for searches of the CLETS/NECS systems that were unrelated to suspected misuse, as described below. These instances were not included in the report for 2018.

#	Date of LAPD Request	Reason for LAPD Request
1	8/13/18	Unrelated to misuse - to identify which agency may have come into contact with a complainant
2	11/20/18	Unrelated to misuse - to identify which agency may have come into contact with Department employee

(February 7, 2019)